



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD  
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## MINUTES OF THE DECEMBER MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 9<sup>th</sup> DECEMBER 2019

**Present:** - Town Cllrs: D Scobie (Town Mayor), I Cooper, P Cox, J Dinnie, F Ivens, G Kelly, V Murphy, s. Saunders, P Tesh, M Westwood, P White

Public: 2

Press: CM

WCC & SDC: TH

Clerks: GB, AP, DN

### INTRODUCTION

Town Mayor, Cllr. Dan Scobie welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Apologies from Cllr. Barker were noted.

2 **DECLARATIONS OF INTEREST** – none

3 **DISPENSATIONS RECEIVED BY CLERK** - none

4 **MINUTES OF PREVIOUS MEETINGS**

- **Cllr. Cooper proposed that the minutes for the meeting held on 11<sup>th</sup> October 2019 be accepted as a true and accurate record, seconded Cllr. Kelly – 10 for, 1 abstention – motion carried**

5 **CLERK'S REPORT** - the Clerk's written report was noted.

Cllr. Scobie noted this was the last meeting before Georgina Beaumont would be retiring as Town Clerk and offered his significant thanks for her contribution to the Town Council over the last 11 years, which also included her personal contribution to events in the town during that time.

6 **REPORTS**

6.1 **Town Councillors**

- Cllr. Westwood congratulated the Victorian Evening, noting that many favourable comments had been received. Reported that an architect has been appointed re development of the Ellen Badger site.
- Cllr. Murphy endorsed the success of the Victorian Evening, noting the input from the town band.
- Cllr. Tesh noted a call regarding a wall overlooking a neighbouring conservatory so will check if it is permitted development and noted a request from a resident of the current situation at Chapel View.
- Cllr. White noted the lights outside New Clark House were not working and a letter was still missing from the signage. Town Clerk confirmed arrangements had been made for the necessary repairs.
- Cllr. Dinnie expressed concern about the future of the childrens centre and is exploring leads.
- Cllr. Cooper informed that Wrestling is returning to Townsend Hall on Sunday
- Cllr. Cox has received complaints of flower bed trampling and requested an update on potholes at the cemetery
- Cllr. Ivens shared flyers publicising the 'Angels Everywhere' at St Edmund's Church
- Cllr. Scobie also endorsed the success of the Victorian Evening and thanked Shipston Rotary Club.

6.2 **County Council** – Cllr Jo Barker – no update.

6.3 **District Council** – Cllr. Trevor Harvey

- Cllr. Harvey noted that 22 houses in the whole of Stratford District were flooded during the recent wet weather, which is in part due to the work in Shipston. Had improvements not been made, this number would have significantly higher
- Activity is being monitored at Darlingscote Crossroads for possible breach of planning.
- Further to the previous report on parking charges, no documents supporting an old agreement for maintaining a reduced rate at Telegraph Street have yet been located at SDC.
- The proposed charges for collection of green waste has been approved.

- 6.4 **SNT** – No report this month.
- 6.5 **Shipston Forum** – Lead story for January 2020 will be 20<sup>th</sup> Anniversary of the Forum and focus on different clubs around the town
- 6.6 **Shipston Area Flood Action Group (SAFAG)** – No report this month.
- 6.7 **Youth Working Group** – No report this month.
- 7 **Open Forum for Parishioners** – No questions raised.
- 8 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>  
**Planning applications** *These applications discussed by the PWG*
- 19/02969/TREE – 31 New Street – T1 – Robinia – Fell - no representation
  - 19/02737/VARY – Chapel View, London Road – variation of condition 6 vehicular access – object
  - 19/02564/ADV – Land at Tilemans Lane – various signage – no objection
  - 19/03008/TPO – Acres Down, London Road – G1 – Lebanon Cedar – Fell – object
  - 19/03123/FUL – 98 Hanson Avenue – replacement flat roof extension – no representation
  - 19/02892/FUL – 16 Mill Street – change of use from flat to short term holiday let – no rep with concerns noted
  - 19/03232/TRE -Redwood Park Open Space – T1 Lime – remove major limb, T2 – fell or reduce, T3 Lime – reduce 3 limbs to south side overhanging neighbouring property – object due to lack of information/tree report.
- Cllr. Tesh proposed to accept all above recommendations, seconded by Cllr. Westwood – unanimously agreed**
- New planning applications**
- 19/03208/LBC – York House, 14a Church Street – roof works – no representation
- Cllr. Tesh proposed, no representation, seconded by Cllr. Dinnie – unanimously agreed**
- Planning decisions by district or county council - noted**
- 19/02789/TREE – 6 High Street – tree works – consent with conditions  
19/02730/FUL – St Julian, Stratford Road – porch extension/chimney – Permission with conditions  
19/01965/OUT – 1 Furze Hill, London Road – 1.5 storey house – Outline permission
- 9 **OTHER PLANNING MATTERS**  
Planning meetings of PWG noted. Cllr. Cooper requested sight of proposed Terms of Reference, which Cllr. Tesh explained would be discussed at the next PWG meeting on 23<sup>rd</sup> December
- 10 **GENERAL PURPOSES WORKING GROUP (GPWG)** Cllr. Ivens’ verbal report was noted. The tree survey had been completed and proposed work to commence next month. Mayor Scobie requested circulation of the tree report.
- 11 **HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – Cllr. Westwood’s verbal report was noted. The Victorian Evening saw 44 visitors to Old Clark House. On 5<sup>th</sup> January it will be closed for redecoration. Riverbank project – Cllr. Saunders due to meet with contractors.
- 12 **COMMUNICATIONS WORKING GROUP (CWG)** – No report this month.
- 13 **FINANCE WORKING GROUP (FWG)** – Cllr. Cooper, Chair of FWG
- 13.1 **APOLOGIES FOR ABSENCE RECEIVED FROM:** None
- 13.2 Jonathan Sheils of Astech hosted a demonstration of their CMIS Committee Management solutions at their offices at Astech Mill in Shipston. Details contained in FWG Report  
The annual cost will be £2,250.00 ex VAT fixed for 5 years plus the additional recommendation to add cost of tablets  
**Cllr Cooper proposed to accept the above and add to the precept, seconded by Mayor Scobie - unanimously agreed**
- 13.3 **Clark House Lease** – The History Society are now in a legal position to sign a lease.  
Cllr Cooper / Cllr Scobie / Chair of History Society charity to meet to discuss and bring back to full council - Noted
- 13.4 **Tenancy – Old Clark House** – to discuss recent correspondence from a former tenant (in closed session)
- 13.5 **2020-21 Precept** – Grant requests now closed. A wish list from working groups is being prepared
- 13.6 **Finance Regulations** - Finance Regulations will be reviewed in light of new NALC model Financial Regulations – ongoing for next meeting - Noted
- 13.7 **AOB** – Investment income now received back from NatWest savings account, so will look to invest. New Clerk and Deputy will be going on finance training and End of Year courses with Edge - Noted
- 14 **FINANCIAL MATTERS**
- a) Invoices received – as listed November 2019/ December 2019
  - b) Payments received – as listed November 2019 / December 2019
- Cllr. Scobie proposed that all invoices be paid, seconded by Cllr. Ivens – unanimously agreed.**  
Income received was noted. Clerk confirmed that HAGS delivered for installation beginning on 21<sup>st</sup> December

**Cllr. Scobie proposed closing the meeting to allow discussion on confidential matters , seconded by Cllr. Westwood – unanimously agreed.**

**15 CO-OPTION**

Deferred discussion of co-option of applicant until January meeting, to allow for introduction of applicant.

**16 Confidential matter as at 13.4**

Cllr. Cooper proposed recommendation of FWG, seconded by Cllr Murphy – unanimously agreed

The Town Mayor closed the meeting at 7.55pm

Next general meeting: - Monday 13<sup>th</sup> January 2020 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Dan Scobie  
Town Mayor, Shipston on Stour Town Council

DRAFT