



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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	<u>September 9<sup>th</sup> 2013 Minutes</u>	Action
	<p style="text-align: center;"><b><u>Minutes of the July Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 9<sup>th</sup> September, 2013</u></b></p> <p><b><u>Those Present:-</u></b> Town Councillors: Cllr V Murphy, Cllr I Cooper, Cllr B Healey, Cllr A Ivens, Cllr F Ivens, Cllr P Rathkey, Cllr P Vial, Cllr J Warner, Cllr M Wildish</p> <p>SDC: Cllrs Cheney, Kenner                      WCC: Cllr Saint</p> <p>Press: 2    Public: 13</p> <p><b><u>Introduction</u></b> The Town Mayor, Cllr. Mrs Veronica Murphy, welcomed Town Council members, the press, and the public to the September Meeting of Shipston on Stour Town Council.</p> <p>1    <b><u>Apologies for absence</u></b> – Cllrs Jelf, Munden, Trapp and Noyce</p> <p>2    Cllr Vial proposed that apologies be accepted, seconded Cllr Rathkey – <b>unanimously agreed</b></p> <p>3    <b><u>Declarations of Interest</u></b> Item 11 – Sports Club –Cllr Murphy</p> <p>4    <b><u>Anne Sankey Award</u></b> The Town Mayor gave an explanation of the contribution made to the town by Mrs Judith Jackson, and awarded her with the Anne Sankey Award for significant contribution to the community.</p> <p>5    <b><u>Previous minutes</u></b> Cllr A Ivens proposed that the minutes of the previous meeting with minor amendments be accepted as a true and accurate record, seconded Cllr Vial – <b>unanimously agreed</b></p> <p>6    <b><u>Clerk's Report</u></b> – additional items reported:</p> <ul style="list-style-type: none"><li>• Cllr F Ivens asked about the street lights out on Stratford Road – the Clerk responded that the repairs would take longer as there were problems with an underground cable.</li></ul>	

**Reports****Town Councillors**

**Cllr. Vial** – reported;

- Consultation starts next month relating to the planned changes at Telegraph Street Car Park.
- Has received reports that survey work was being carried out in the field next to Angela's Meadow. Cllr Vial opposes further development of this site.
- Complaints were made on the siting of a BT cabinet on Mill Street. Cllr Vial passed this on to Cllr Cheney who has reported that due to planning changes permission is no longer required to install the cabinets.
- Received a planning dispute that has been passed to Cllr Kenner.
- Attended the following meetings; Planning, Food Festival, Transition Shipston, QAPAG and is arranging a meeting with CALA Homes following their consultation workshop.
- Following their consultation, Banner Homes will be present at the next full Council Meeting.

**Cllr. P Rathkey** – reported:

- Attended a Planning meeting and a funeral service for Mr Geoff Calcott, who was well known for his contribution to the town and the South Warwickshire Cricketing Community.

**Cllr. A Ivens** – attended the monthly litter pick and a General Purpose meeting. Also reported two metal drain covers close to the Ellen Badger are in need of repair. *TC to contact Highways*

**Cllr. I Cooper** – reported:

- Was concerned with the handing over of the financial records relating to the Stour Enterprise Centre. Both SDC and STC made financial contributions to the Centre.
- The French market will be in the town on Sunday 13<sup>th</sup> October. *TC to liaise with Forum Editor.*

**Cllr. J Warner** – reported:

- The road sign at the corner of Donnington Road is dirty and in need of repair/replacing.
- Graffiti and litter have made the Stratford Road bus stop untidy. *Cllr A. Ivens offered to investigate.*
- The pothole just the other side of the bridge has become even larger. *TC will speak to Highways.*

**Cllr. B Healey** – reported on attending various meetings including; General Purpose, Planning and both the CALA and Banner Homes consultations.

**Cllr. Wildish** – attended a Planning meeting and reported raising £90 by completing the Macmillan Cancer Research sponsored 55 mile bike ride in three hours.

**Cllr. F Ivens** – reported;

- Attended General Purpose and Finance meetings, and the monthly litter pick.
- Has returned most of the keys held by Peter Drinkwater to their owners.
- Was sad to hear from Mrs Barbara Bean that the National Association of the Widowed has gone into liquidation and the Shipston group are currently unable to access £800 in their bank account. The Town Mayor suggested they perhaps contact the Citizen's Advice Bureau.

**Cllr. Murphy** – The Mayor reported on a quiet month attending SDC Chairs Charity Fun Run at Kineton, Finance, GP, Planning and Wool Fair meetings. Cllr Murphy is looking forward to the Cup Final where Shipston are playing Studley on 10<sup>th</sup> September.

**County Council**

**CC – Cllr. Saint** – reported:

- Electric blanket testing for the over 50's in Warwickshire is available by appointment only. The telephone number can be found in the Forum.
- There is a workshop for the councillor fund on 17<sup>th</sup> September.
- The uneven pavement outside Taste of the Country has now been dealt with.
- Good news for recycling in Warwickshire, see report in the Forum.
- Finally some action on the Hanson Hill Bridleway. Clearing of the overgrown site will commence late September.
- Sadly the HSBC in Shipston will be closing its doors in November. Cllr Saint has written to a contact in Canary Wharf in a bid to keep the branch open. Residents will be able to cash cheques at the Post Office.

### **District Council**

#### **SDC – Cllr. Kenner – reported:**

- Welcomes discussions on establishing a Market Authority in Shipston. A regular market would add vitality to the town and benefit the traders.
- There have been discussions for a further cashpoint to be installed at the Co-op following the planned closure of the HSBC in Shipston. Cllr Kenner would like to see all three councils working together to introduce another bank in the town.
- Has attended a number of meetings concerning the exclusion of Mr Walter Emms to the recycling centre. Mr Emms provides a valuable service to the town and hopes that STC will support the solution proposed.
- Hopes common sense will prevail and that the historic arrangements made for the residents of Telegraph Street regarding their parking permits will not be changed. There are plans to cut the number of permits offered.
- Is not convinced that the Banner Homes development is right for Shipston. Cllr Kenner will wait to see the proposed plans.
- The planning application for the extension of the Co-operative supermarket has been submitted. The company have guaranteed jobs for employees of the Post Office.
- Gave an update on his views on the Cala Homes development

#### **SDC – Cllr. Cheney – reported:**

- On the several meetings held in an effort to resolve the situation for Mr Walter Emms. SDC and STC are working together hoping to gain authorisation for Mr Emms to be able to return to the recycling centre.
- There are four options proposed for the planned changes for resident parking at Telegraph Street Car Park. Cllr Cheney requested that if councillors had any other ideas to please contact Tony Perks.
- Commenting on the installation of the BT cabinet in Mill Street, reiterating the relaxed planning rules now make planning permission unnecessary.
- Has also written in a bid to keep the HSBC branch in Shipston open.
- Is pleased to see the application from the Co-op submitted to increase the retail area of the store.
- Fully supports STC with their aim to establish a regular market to the town.
- Cllr F Ivens asked when the promised SDC leaflet concerning street lighting was to be delivered, Cllr Cheney noted that it would be delivered the following Tuesday with the Midweek.
- Cllr Warner confirmed, as an employee of the Post office, that HSBC would only be able to deal with personal banking customers not businesses. Cllr Saint agreed with Cllr Warner stating that one of the main points in his letter to the HSBC was to highlight the need of the branch for the vibrant businesses in the town. Shipston is remote to other banks in the area.

### **Shipston Forum**

#### **Forum Editor reported:**

- Front page – HSBC closure
- Delivery issues need to be resolved

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#### **Open Forum for Parishioners**

Mr Saunders – spoke on behalf of Walter Emms, who had been denied access to the recycling centre. He strongly supported his return to use of the tip.

Peter Smith – was concerned about the new houses at the Old Bakery being allowed to have parking permits. He also raised concerns about Orbit's lack of maintenance of trees and green spaces in Orchard Close.

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#### **Neighbourhood Plan (NP)**

- Work is progressing, the group is looking into the possibility of securing funding for a project manager to help guide and manage the process.
- The next meeting is on 17<sup>th</sup> September, further information on the website: [www.shipstonNP.org](http://www.shipstonNP.org)

10	<p><b><u>Planning Matters</u></b></p> <ul style="list-style-type: none"> <li> <p><b>NEW PLANNING APPLICATIONS</b> – discussed at Planning Working Group meeting  <i>These applications discussed by the PWG actioned using standing order: Section 3b(xv)</i>            13/01154/REM – Land West of, Hornsby Close – reserved matters application for 22 dwellings  <b>Recommendation: No representation – unanimously agreed</b>            13/01266/FUL – 5 Springfield Close – single storey side &amp; rear extensions, porch &amp; loft conversion  <b>Recommendation: Object on grounds of overlooked / privacy re: neighbours – unanimously agreed</b>            STC had been informed that the applicant has removed the windows, overlooking adjacent properties from the application; Cllr Vial revised the recommendation to No Representation.            13/01564/FUL – Co-op, 11 High Street – installation of new refrigeration plant unit on flat roof  <b>Recommendation: No representation – unanimously agreed (2 declared interest and left room)</b>            13/01873/TREE – The Manor, Sheep St – T1 Lime –thin crown etc. T2 Portugal Laurel –remove  <b>Recommendation: No representation – agreed</b>            13/01743/LBC – 13 Sheep St – Removal of coal effect gas fire, replace with tradition inglenook fire  <b>Recommendation: No representation – unanimously agreed</b>            Cllr Vial Proposed that the applications listed above should be confirmed as no representation, seconded Cllr Rathkey – <b>vote 7 for, 2 abstentions – motion carried</b></p> </li> <li> <p><b>NEW PLANNING APPLICATIONS</b>            Cllr Vial proposed that the 3 new applications be discussed at a PWG meeting on 16/09/2013, seconded Cllr Rathkey – <b>vote 8 for, 1 abstention – motion carried</b>            13/02064/LBC &amp; 13/02061/FUL – 9-11 High St – 1<sup>st</sup> floor extension at 11 and within service yard at 9 and works            13/02079/LBC &amp; 13/02078/FUL – 1 Mill St – Flood gate defence            13/02167/LBC &amp; 13/02166/FUL – 4 Cedar Lawn – internal works, removal chimney surround &amp; air source heat pump</p> </li> <li> <p><b>PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL</b>            13/00545/FUL – 10 Farm Close – single &amp; 2 storey extension to rear – permission with decisions</p> </li> <li> <p><b>PLANNING INSPECTORATE APPEALS</b>            12/02456/FUL – 43 London Rd – Demolition of existing, erection of 6 dwellings, vehicular access – SDC Refusal</p> </li> <li> <p><b>OTHER PLANNING MATTERS</b>            To discuss a response to the Core Strategy:</p> <ul style="list-style-type: none"> <li>A Canal Quarter Regeneration Zone in Stratford-upon-Avon, together with two employment areas on the edge of town, south of Alcester Road and east of Birmingham Road.</li> <li>A new settlement comprising about 4,800 dwellings in the Gaydon / Lighthorne Heath area.  <b>Recommendation: No representation – agreed (response date 13<sup>th</sup> September)</b>            Following discussion, the Clerk was asked to write to Cllr Saint to ask for clarification on any impact on education in Shipston.</li> </ul> </li> </ul>	
11	<p><b><u>General Purposes Working Group</u></b>            Cllr F Ivens gave the report on behalf of the group:</p> <ul style="list-style-type: none"> <li>GPWG received a request from Shipston Sports Club for funding for a gate at the entrance of the club site, the recommendation from the group was refusal, on the grounds that a gate would not stop anti-social behaviour after normal hours of the club. Cllr Vial proposed that the request for a gate at the entrance be refused, seconded Cllr Healey – <b>vote – 9 for, 1 abstention – motion carried</b></li> <li>A further request for additional bins at the Sports Club was discussed, Cllr Warner proposed that the Sports Club should provide bins and that the request should be refused, seconded Cllr Vial – <b>vote – 9 for, 1 abstention – motion carried</b></li> <li>It was noted that a new inspection process for playgrounds had commenced, following recent training taking place for the Clerk and Deputy.</li> <li>An audit of all bins in the town was taking place, the information gathered would inform GPWG decisions on provision of repairs or new bins.</li> </ul>	
12	<p><b><u>WCC – SDC – Waste Transfer Issues</u></b>            Cllr Murphy gave a report concerning a request from SDC and WCC officers asking STC to write to them confirming their support for a local man to be allowed to enter the recycling centre on foot to continue his work collecting large items of household waste on behalf of residents. Following discussion Cllr Vial thanked all those involved in the negotiations and proposed that the town council would request that SDC authorise Mr Walter Emms to provide a residential community waste service, seconded Cllr Rathkey – <b>unanimously agreed</b>            Cllr Vial further proposed that the Clerk write to WCC to ask that for the removal of the rule disallowing pedestrians to enter the recycling site on foot to dispose of waste be removed from their regulations, seconded Cllr Warner – <b>unanimously agreed</b></p>	

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**Finance Working Group**

Cllr Cooper went through the August and September Finance reports:

- Markets Policy – information only
- Review of financial statements – information only
- SDC Community Transport Scheme – awaiting further information
- Grants – awaiting further information from two groups who had requested funding
- Property Valuation – to take place on 6<sup>th</sup> September.
- Markets Policy – a meeting will be arranged to discuss STC becoming a market’s authority
- Market Authority, following discussion Cllr Cooper proposed that STC formally adopt the provisions of Part III of the Food Act 1984, and become a market authority with responsibility for markets and fairs within the town / parish boundary, seconded Cllr Vial – **unanimously agreed**
- The finance working group recommended that STC join NABMA (National Association of British Market Authorities), following discussion Cllr Cooper proposed that STC join NABMA at an approximate cost of £300, seconded Cllr Vial – **unanimously agreed**
- Cllr Cooper proposed that STC register the existing Royal Charity (King Henry III 1268) with Land Registry before the October 2013 deadline, seconded Cllr Vial – **unanimously agreed**
- Factors to consider for holding a regular market – the next stages – for information.

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**Financial Matters**

Cllr Rathkey proposed that all invoices be paid, seconded Cllr Vial – **unanimously agreed**

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**Correspondence**

The closure of HSBC on High Street was registered as a concern to the town, it was suggested that a letter be written to Nadham Zahawi MP about this matter.

**Finale**

The Town Mayor noted that the next meeting will be held on Monday 14<sup>th</sup> October, 2013 in New Clark House commencing at 7.00 pm.

The Town Mayor thanked fellow councillors, (press and public) for their attendance and closed the meeting at 8.55 pm

Signed.....

Date.....

Councillor Mrs V Murphy  
Town Mayor  
Shipston on Stour Town Council