



## SHIPSTON ON STOUR TOWN COUNCIL

### MINUTES

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: [clerk@shipstononline.org](mailto:clerk@shipstononline.org)

Website: [www.shipstononline.org](http://www.shipstononline.org)

### General Meeting of Shipston on Stour Town Council, Monday 11<sup>th</sup> September 2023 at 7pm.

**Present:** Cllrs J Dinnie (Chair), I Cooper, P Tesh, T Booth, H Kelly, B Cooper, C Howarth and R Walters.

**Public:** 2 **Press:** 1 **Clerk:** H Morgan

1	<b>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE</b> Cllrs G Kelly, M Kelly and J Barker.
2	<b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b> (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)  None.
3	<b>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK</b>  None.
4	<b>MINUTES OF THE LAST COUNCIL MEETING</b> To confirm the minutes of the meeting that took place on Monday 14 <sup>th</sup> August 2023. <b><u>Proposed by I Cooper, seconded by P Tesh – 7 for, 1 abstention, motion carried.</u></b>
5	<b>CLERK'S REPORT</b> Report as circulated – noted and discussed. Request for documents to be sent in smaller tranches. New format report to be considered. Mayo Road meeting pencilled in prior to General Meeting in October (deferred until November)
6	<b>REPORTS</b>
6.1	<b>Town Councillor (STC – Shipston Town Council)</b> Cllr I Cooper advised that Arthur Ivens (a previous Cllr and husband of Fay Ivens, a previous Cllr and Mayor) had sadly passed away. Clerk to send flowers and condolence card. Cllr Cooper reported that the Lions Food Festival had been a very successful event.

	<p><b>Cllr H Kelly</b> advised that the official opening of Cornmill Meadows will be on Saturday 14<sup>th</sup> October. Signs to be installed tomorrow and there is some more spraying of the thistles to be done. There has been some discussion re the footpath. Cllr Kelly had also ran a stall at the Shipston Food Festival re food waste.</p> <p><b>Cllr B Cooper</b> made a request for some laminated signs for the location of the dog waste bin at Hanson Track.</p> <p><b>Cllr Howarth</b> reported on the success of the Museum – 25/30 people attending sessions, artifacts brought in and new volunteers have signed up. Cllr Howarth had attended a Heart of Engand meeting re Riverside.</p> <p><b>Cllr Booth</b> reported a request for the broken bench at the ‘pound’ to be replaced. This had been installed by a family – memorial plaque in safe keeping. Street furniture budget to be looked at.</p> <p><b>Cllr Dinnie</b> reported that he had attended the WCC/EA meeting, the travel meeting, an SDC cabinet meeting and the riverside testing. He advised Council that Shipston Home Nursing are looking into the Bereavement Counselling Service ‘letters to heaven’ project. The gyrotory would seem the ideal place – to be discussed with the Lions and the Legion.</p>
<b>6.2</b>	<p><b>District Council issues (SDC – Stratford District Council)</b></p> <p><b>Cllr Passingham</b> reported on complaints re Housing Associations, public health issues (noisy neighbours), Donnington Road leak and the resurfacing of New Street and the Stratford Road in April. He had attended a meeting re grants for the Youth Club re grants for insulation/double glazing, seconded a motion at regarding beds at the Ellen Badger, attended the WCC/EA meeting and been in conference with Tesco re complying with the parking bays as per planning permission.</p> <p><b>Cllr Hatch</b> reported on the river testing that had taken place prior to the meeting. This will be hopefully be carried out on a weekly basis. She also advised of some new climate change funding that is in the pipeline re reducing carbon emissions.</p>
<b>6.3</b>	<p><b>County Council issues (WCC – Warwickshire County Council)</b></p> <p>NTR in Cllr Barker’s absence.</p>
<b>6.4</b>	<p><b>Blue Light update</b> – Safer Neighbourhood Team, Fire Station, First Responders.</p> <p><b>Safer Neighbourhood Team</b> – busy month, 3 reports of domestic burglary and 10 business related, 5 violent incidents (arrests made), no major youth related incidents. Mental triage car no in place, speeding issues - speed watch to take place in October with assistance from Road Traffic and Road Safety. The force is currently in transition, the new PCSO is in place, no replacement PC to cover for sick leave in place as yet.</p> <p><b>First Responders</b> – 1 community defibrillator activation this month but it was not needed in the end. Looking for somewhere to safely store training and event equipment which has easy access.</p>
<b>6.5</b>	<p><b>Shipston Forum</b></p> <p>Editor advised that the October edition will be covering the food festival, the new town maps, Cornmill Meadows opening and a food bank appeal along with the usual articles.</p>
<b>6.6</b>	<p><b>Ellen Badger Hospital</b></p> <p>SDC are in support of inpatient beds. Meeting to take place with the Integrated Care Board on 20<sup>th</sup> September. A discussion ensued regarding public consultation, SWFT, the Medial Centre and the League of Friends donation.</p>
<b>6.7</b>	<p><b>Stour Health and Wellbeing Partnership</b></p> <p>No meeting held in August.</p>
<b>6.8</b>	<p><b>Shipston High School</b></p> <p>Apologies received from Chair of Governors. Leak repaired by Severn Trent Water.</p>

7	<p><b>OPEN FORUM (15 MINUTE DURATION)</b>  Resident requested that Council recognise the achievements of Cecil Stanford, the oldest World Motorcycle Champion who is a Shipston resident. Details to be sent to the Cler, Cllr Howarth to speak to the Museum.  Yet further requests for the allowing of bonfires and communal composting at the allotments. Cllr Dinnie requested that a detailed plan, with reasoning, be submitted. Cllr H Kelly advised of the grave environmental concerns re bonfires.</p>
8	<p><b>ENVIRONMENT AND FLOOD ACTION WORKING GROUP</b>  Minutes as circulated.</p> <p><b><u>Recommendation that Council approves a follow up meeting with the Environment Agency and WCC at the end of October to review progress re SAFAG.</u></b>  No requirement for a recommendation – this should be a given.</p> <p>Cornmill Meadows – as per Cllr H Kelly’s report earlier.</p>
9	<p><b>PLANNING COMMITTEE</b>  Minutes as circulated.</p> <p>All planning applications can be views at <a href="https://apps.stratford.gov.uk/eplanning/">https://apps.stratford.gov.uk/eplanning/</a></p> <p>23/02236/FUL – 13 Donnington Road  2 storey rear extension.  <b><u>No rep – proposed by Cllr Tesh, seconded by Cllr I Cooper, motion carried unanimously.</u></b></p>
10	<p><b>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP)</b>  Minutes as circulated.</p> <p>New town maps installed, residents have been very complimentary of them.  Alley plaques ordered and fixing stipulations advised.  Riverside planning permission due to it being a conservation area being investigated.  Funding to be looked into re the Heritage signs.  Bandstand and revival of the Wool Fair being considered and discussed.</p>
11	<p><b>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP</b>  Action Log as circulated.</p> <p>Campden Road and Queens Avenue issues ongoing - to be discussed at an SDC/Severn Trent Water meeting tomorrow.  Sensory Garden – request for CCTV (funding and monitoring questioned). Overhaul, revamp and maintenance to be considered.</p>
12	<p><b>FINANCE WORKING GROUP</b>  Minutes as circulated.</p> <p><b><u>Recommendation that Council approves STC’s signing of the funding agreement for The Hub changing room grant from the Shared Prosperity Fund (SDC).</u></b>  <b><u>Proposed by Cllr I Cooper, seconded by Cllr Dinnie, motion carried unanimously.</u></b></p>

	A survey has been carried out by The Hub leases but it appears that nor all areas were covered and asbestos and RAAC need to be included as well as electrics. STC waiting on quotes for their own full Building/Structural survey.
<b>13</b>	<b>FINANCIAL MATTERS</b> Invoices for approval as circulated.  <b><u>Proposed by Cllr I Cooper, seconded by Cllr Howarth – motion carried unanimously.</u></b>
<b>14</b>	<b>STAFFING WORKING GROUP</b> Interviews for a second Administrative Office to take place this week.
<b>15</b>	<b>DATE OF NEXT MEETING</b> Monday 9 <sup>th</sup> October 2023.

The meeting closed at 2105 hrs.

Signed..... Date.....

Cllr G Kelly (Mayor) Shipston on Stour Town Council