



**SHIPSTON ON STOUR TOWN COUNCIL**

**MINUTES**

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**General Meeting of Shipston on Stour Town Council, 12<sup>th</sup> February 2024.**

**Present:** Cllrs G Kelly (Chair), J Dinnie, T Booth, M Kelly, H Kelly, B Cooper, I Cooper, P Tesh, C Howarth and R Walters

**Public:** 1 **Press:** 1 **SDC:** 2 **WCC:** 0 **Clerk:** H Morgan

1	<p><b>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE</b> Cllr J Barker.</p>
2	<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b> (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.</p>
3	<p><b>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK</b> None.</p>
4	<p><b>MINUTES OF THE LAST COUNCIL MEETING</b> To confirm the minutes of the meeting that took place on Monday 8<sup>th</sup> January 2024. <b><u>Proposed by Cllr G Kelly, seconded by Cllr Howarth – motion carried unanimously.</u></b></p>
5	<p><b>CLERK'S REPORT</b> Report as circulated – noted and discussed.</p> <ul style="list-style-type: none"> <li>• Tree survey ongoing, newly installed trees to be added. Cllr Walters suggested a planning rolling inspection and an annual visual survey.</li> </ul>
6	<p><b>REPORTS</b></p>
6.1	<p><b>Town Council (STC – Shipston Town Council)</b> <b>Cllr Dinnie</b> advised that Cllr Barker has picked up the Mayo Road Trust files from the office to go through before the meeting in March. Cllr Dinnie reported on the Emergency Plan meeting, the Strategy meeting, EV charging points (no decision as yet from SDC/WCC) – Cllrs Passingham and Hatch to chase this up. An approach has been made to STC by a private company – to be discussed at the next Planning Committee meeting. <b>Cllr Howarth</b> reported on the Sainsbury's consultation meeting, the Ellen Badger, a Towns Network meeting, a meeting re The Big Green Week and a Charity Law webinar re compliance.</p>

	<p>Cllr Howarth has arranged for the biers in the Chapel to be donated to the Museum (child's) and Locke's Funeral Directors (adult's). Quotes and details being sought re website and Microsoft products.</p> <p><b>Cllr B Cooper</b> advised that the planning application for the reserved housing site has been submitted and reported on the on-going issue of dog fouling. Cllrs reminded of SDC's order for public places protection which sets out a fixed penalty of £100.</p> <p><b>Cllr Booth</b> demonstrated one of the thermal image cameras for which there is an instruction booklet. Cllr Booth will be organising a presentation and demo to Cllrs and staff for the new tablets and One Drive training will be provided.</p> <p><b>Cllr H Kelly</b> advised that the orchard planting had gone successfully at Cornmill Meadows, the memorial bench is in situ looking towards Brailes Hill. The hedge is in need of a trim and the access gate for maintenance vehicles needs to be addressed/strengthened with turf, chippings or grassgrid/grasscrete. 7 children attended the litter pick – some more pickers and hi-viz to be purchased. Hawthorn Way trees have now been planted and ideas/suggestions are needed re the Sensory Garden so as to obtain quotes.</p> <p><b>Cllr Walters</b> advised that he has been in contact with the Commonwealth War Graves Commission regarding signage and a headstone at the Cemetery.</p> <p><b>Cllr I Cooper</b> suggested that the Town Business Group be placed on the Agenda.</p> <p><b>Cllr G Kelly</b> reported that the Pantomime (Jack and the Beanstalk had been a huge success – packed audiences and excellent feedback. Congratulations to all concerned. Various Civic Heads had attended opening night in aid of the Food Bank. Cllrs were reminded of the Civic Service on the 25<sup>th</sup> February at 3 pm – theme being Shipston Past, Present and Future.</p>
<b>6.2</b>	<p><b>District Council (SDC – Stratford District Council)</b> Report as circulated.</p> <ul style="list-style-type: none"> <li>• Cllr Passingham advise that there is plan for council tax to be doubled for owners of second homes (670 in Shipston and surrounding area). This will go towards funding for increased inspections within the rental sector.</li> <li>• Cllr Passingham has secured a grant for an energy survey at the Sports Club and the Hub.</li> </ul>
<b>6.3</b>	<p><b>County Council (WCC – Warwickshire County Council)</b> No report due to Cllr Barker's absence</p>
<b>6.4</b>	<p><b>Blue Light update – Safer Neighbourhood Team, Fire Station, First Responders.</b></p> <ul style="list-style-type: none"> <li>• First Responders – four new recruits due to start in March. The team is one of the busiest in the West Midlands – 49 callouts last month. 15 defibrillators situated across the town. Hope to acquire a second vehicle soon. Charity Status obtained.</li> <li>• Police – PC Hammond to return in March, PCSO Cole has left to become a PC.</li> <li>• Fire – 'Resourcing to Risk' consultation to take place at the Townsend Hall on 5<sup>th</sup> March.</li> </ul>
<b>6.5</b>	<p><b>Shipston Forum</b> Articles and adverts coming through. The Civic Service will be featured – request for photos for STC's website. Request for the Amateur Society to provide a feature and photographs of the Pantomime.</p>
<b>6.6</b>	<p><b>Ellen Badger Hospital</b> It has been clarified that no clinics are taking place – District Nurses using it as a base. The website has been updated with a list of services that will be provided going forward.</p>
<b>6.7</b>	<p><b>Stour Health and Wellbeing Partnership</b> Minutes as circulated. Business as usual – AGM to take place in March.</p>

6.8	<p><b>Shipston High School</b> Nothing to report.</p>
7	<p><b>OPEN FORUM (15 MINUTE DURATION)</b> Previous Mayor and Councillor advised that she would be ‘Braving the Shave’ on the 1<sup>st</sup> March in aid of Cancer Research UK and asked for the Council’s support in promoting this.</p>
8	<p><b>ENVIRONMENT AND FLOOD ACTION WORKING GROUP</b> Minutes as circulated.</p> <ul style="list-style-type: none"> <li>• SAFAG - two three metre high water events were recorded last week. The team continue to repair dams. Funding is being sought for further work upstream, repairs, interventions and maintenance.</li> <li>• Environment – thermal image cameras loan agreement being drawn up. Other projects covered in Cllr H Kellys report.</li> </ul>
9	<p><b>PLANNING COMMITTEE</b> Minutes as circulated.</p> <p>23/03355/FUL 24/00102/LBC – 28A Church Street, Shipston on Stour, Warwickshire, CV36 4AP – First floor extension to an existing ground floor lean-to, to allow for an en-suite from the first-floor bedroom. <b><u>No Rep – Subject to case officer’s acceptance. Proposed by Cllr Tesh, seconded by Cllr Dinnie, unanimous, motion carried.</u></b></p> <p>24/00152/FUL – Harmony Cottage, 24 Station Road, Shipston on Stour, Warwickshire, CV36 4BT – First floor extension over entrance driveway and rear ground floor extension. <b><u>Object on the same basis as before on 1<sup>st</sup> application. Proposed by Cllr Tesh, seconded by Cllr Dinnie, unanimous, motion carried.</u></b></p> <p>23/03462/FUL – Land adjoining Existing Electricity Sub Station &amp; Number 3 Berry Close, Shipston on Stour – One single storey self-build brick and tile dwelling. <b><u>Objection – over development, over hanging and health and safety reasons. Proposed by Cllr Tesh, seconded by Cllr Dinnie, unanimous, motion carried.</u></b></p> <p>24/00208/TREE – Stokes House, 5 Sheep Street, Shipston on Stour, CV36 4AE – G1 Leylandi Hedge (6m long, width 3m, height in excess of 4m, apporx. 12 trees) – Remove <b><u>Support the application. Proposed by Cllr Tesh, seconded by Cllr B Cooper, 9 for, 1 abstention, motion carried.</u></b></p>
10	<p><b>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP)</b> Minutes as circulated.</p> <ul style="list-style-type: none"> <li>• Trailtail heritage trail rights will remain with STC.</li> <li>• Picnic tables have arrived for Riverside (and Cornmill Meadows) – to be installed following some ground preparation.</li> <li>• Cecil Sandford’s plaque has arrived.</li> </ul>
11	<p><b>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP</b> Tracker/Action Log as circulated.</p> <ul style="list-style-type: none"> <li>• Cemetery Chapels – roofing and guttering works to be carried out, SDC approached for advice, will need a Conservation/Heritage Architect.</li> <li>• Rainbow Green – dangerous wall to be removed and area made good.</li> </ul>

	<ul style="list-style-type: none"> <li>• Leaks – Severn Trent and Highways have been in attendance at Darlingscote Road and are liaising re their respective responsibilities.</li> <li>• Swings – replacements being sourced for damaged/vandalised swings at the Sports Club, the Rugby Club and Queens avenue.</li> <li>• Rugby Club – discussions to be held to find a solution for the boggy and water logged area</li> <li>• Sensory Garden – covered in Cllr H Kelly’s report.</li> <li>• Website – covered in Cllr Howarth Howarth’s report</li> <li>• Tablets/One Drive – covered in Cllr Booth’s report.</li> <li>• Access/Password issues – resolved.</li> </ul>
12	<p><b>FINANCE WORKING GROUP</b> Minutes as circulated.</p> <p>UK Shared Prosperity Fund – Grant Funding for The Hub (£25k). <b><u>Recommendation that Council approves the works to progress subject to obtaining satisfactory quotes within funding budget.</u></b> <b><u>Proposed by Cllr I Cooper, seconded by Cllr M Kelly – motion carried unanimously.</u></b></p> <p>Year End March 2024. <b><u>Recommendation that Council approves the appointment of Mr B Robinson to carry out the internal audit.</u></b> <b><u>Proposed by Cllr I Cooper, seconded by Cllr Howarth – motion carried unanimously.</u></b></p>
13	<p><b>FINANCIAL MATTERS</b> Invoices for approval as circulated.</p> <p><b><u>Payment approval proposed by Cllr G Kelly, seconded by Cllr I Cooper – motion carried unanimously.</u></b></p>
14	<p><b>STAFFING WORKING GROUP</b> Nothing to report.</p>
15	<p><b>DATE OF NEXT MEETING</b> Monday 11<sup>th</sup> March 2024.</p>

The meeting closed at 2115 hrs.

Signed..... Date.....

Cllr G Kelly (Mayor) Shipston on Stour Town Council